



## Collective Visions Underground Gallery Exhibit Prospectus and Contract

Collective Visions Gallery accepts proposals for exhibitions in the CVG Underground Gallery. Artists, independent curators, and arts organizations from any region are invited to apply for a month-long exhibition opportunity. The CVG Underground Gallery offers 410 sq. ft of space with 9 ft ceilings, utility spaces, and professional lighting.

The Vault Room is a smaller room adjacent to the Underground Gallery that can be rented for an additional fee when it is available. The gallery retains the vintage styling of its original usage as a turn-of-the-century bank boardroom.

Collective Visions Gallery is an artist-run Cooperative of Professional West Sound Artists offering gallery spaces, as well as workshops and public events such as demonstrations, lectures, and the annual CVG Juried Show featuring Washington State artists. Our venue is located in historic downtown Bremerton, a short walk from the Seattle-Bremerton ferry terminal.

**Criteria for accepted proposals:** Collective Visions will support professionally-oriented proposals, whether from emerging artists or established art professionals. We want to see intriguing ideas, quality of craftsmanship and display, and an ability to conduct oneself in an organized and professional manner. Experimental and traditional artforms will all be considered.

### Details for the Underground Gallery Contract:

**Usage Fee:** Payable upon acceptance of your proposal: \$250/ month for the Underground Boardroom, with an additional \$50 for use of the Vault Room if it is also available, plus 40% commission on artwork sold. (Fee waivers may be granted, based on need and contribution to the community) Artist payments will be remitted by the 20<sup>th</sup> day of the month following the show.

**Collective Visions provides:** Daily staff (Wednesday through Saturday, 11 am to 4 pm) utilities and lighting, promotional materials such as poster, press releases, announcements on social media, and through our newsletters.

**Independent user commits to:** Hanging and removing the display on the Gallery's schedule. Display changeover occurs on the Monday before the First Friday of each month. Artists will provide a short written description of their show and several jpg images app. 5 weeks before the show.

Providing a complete list of items in their show, with title, medium, size and prices information.

The Gallery recommends the artists send out their own invitations and be present at the First Friday Artwalk to greet and share their art with visitors.

It is the artist's responsibility to provide an artist's statement, wall labels, name sign, and other marketing materials of their choice, and to restore the Gallery to "ready to hang" condition when the show closes.

**Liability:** While Collective Visions Gallery does have a security alarm system, it does not accept any liability for the loss or damage to your artwork while on these premises; you must carry your own artwork insurance.

Signature: I agree to the terms of the contract as stated above.

Artist Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

(print name) \_\_\_\_\_

CVG Signature \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_



## CVG Underground Gallery Application

Please submit this form and the requested materials to the CVG Board of Collective Visions Gallery.

Applications may be submitted via email to [artgallery331@gmail.com](mailto:artgallery331@gmail.com), dropped off in person at the Gallery, or mailed to:

**Collective Visions Gallery**  
331 Pacific Ave, Bremerton, 98337  
Att: Gallery Manager

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Your Name \_\_\_\_\_

Email \_\_\_\_\_

tel. \_\_\_\_\_

Mailing Address \_\_\_\_\_ zip \_\_\_\_\_

Website: \_\_\_\_\_

FB page \_\_\_\_\_

Instagram \_\_\_\_\_

Other \_\_\_\_\_

Preferred month/dates of your show (please list two) \_\_\_\_\_

Please provide the following:

### 1. Brief Resume/Artist's Statement

**2. Images of your work:** several images in digital or print format. Include an annotation sheet for images with titles, media, size, price, year created, and any other relevant information.

You can email attached JPG images of your work, or direct us to your website or other online venue. Alternatively, provide a thumb drive with images, or drop off a few examples of your work in person.

**3. Short written proposal** for your show (less than one page). Please indicate if the images you have submitted will be the actual works you will show, or how they are related to your proposal

**4. Any support materials you feel are relevant**, such as press clippings