



Workshop Information for Instructors

Title of Workshop _____

Instructor _____

Contact information

Fee payable to CVG

Tel _____

\$ _____

Email _____

Workshop Date(s) _____ Time _____ to _____

Minimum # of participants _____ Maximum # of participants 10

Age group _____ Cost per person \$ _____ includes all materials

Description of workshop:

Instructor will handle reservations.

Please include a way that your students can contact you to reserve a spot in your class:

Tel: _____ and/or email: _____

Other: _____

We will advertise your class on FB and Instagram as well.

Instructor should be at the gallery 30 minutes ahead to set up.

Gallery will provide 2 tables and space for the workshop.

Instructor will provide all materials

Instructor will take away all refuse from the workshop when they leave

_____ date ___/___/___

Instructor signature

_____ date ___/___/___

Gallery Representative signature